

Code : 9FHS102

MCA I Semester Supplementary Examinations, August 2010
ENGLISH LANGUAGE COMMUNICATION SKILLS
(for students admitted in 2009-2010 only)

Time: 3 hours

Max Marks: 60

Answer any FIVE questions
All questions carry equal marks

1. (a) Write synonyms of the following words.
flavor, narrate
 - (b) Write antonyms of the following words.
benign, popular
 - (c) Write one word substitutes to the following expressions.
present everywhere simultaneously.
a person who can speak many languages.
 - (d) Using prefixes and suffixes change the following words as directed.
computer (into a verb)
innocent (into a noun)
 - (e) Use the following idioms and phrases in sentences to make their meaning clear.
cold blooded, white elephant
 - (f) Find the words the combination of which form the following words.
bit, blog.
2. Giving examples, discuss the importance of Non-Verbal communication.
 3. Discuss the differences between spoken and written communication.
 4. What are the important elements of a technical presentation? Explain.
 5. Write short notes on the following:
 - (a) Technical Interviews.
 - (b) H R interviews.
 6. Giving examples explain the differences between informal and formal writing.
 7. Write a letter inviting quotations for the purchase of a 5 laptops.
 8. Write a feasibility report on the networking of the computers in your college.
